

# CHILDREN'S FOSTER HOME RULES COMPLIANCE RECORD

Michigan Department of Human Services  
Bureau of Children and Adult Licensing

## Foster Home Information

Home Type <input type="checkbox"/> Foster Family Home (1-4) <input type="checkbox"/> Foster Family Group Home (5-6)	License Number
Home Name (Both people's names in last name, first name format)	Telephone Number
Address (Number, Street, City, ZIP code)	Date(s) of Home Visit
Worker's Name	Telephone Number

Purpose of Visit <input type="checkbox"/> Original Licensing Visit <input type="checkbox"/> Renewal Licensing Visit <input type="checkbox"/> Annual Licensing Visit <input type="checkbox"/> Complaint Investigation (Specify rule) _____ <input type="checkbox"/> Supervisory Visit (Specify rule) _____	<b>Statements which appear opposite each rule number are summaries and are not identical to the Administrative Rules for Foster Family Homes and Foster Family Group Homes.</b>
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## PART 2 - APPLICATION AND LICENSING

### Rule 201 Foster parent qualifications

	C	N	D
(a) 18 years of age or older .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(b) Good moral character .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(c) Willingness to provide care .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(d) Understanding of the care .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(e) Time to provide care .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(f-1) Source of income .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(f-2) Capable of managing income .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(g-1) Physical health .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(g-2) Mental health .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(g-3) Emotional health .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(h) Demonstrates ability to work with family .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(i-1) Suitable habits .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(i-2) Suitable temperament .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(i-3) Suitable reputation .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(j) Willingness and ability to comply with licensing rules .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### Rule 202 Member of household qualifications

(a) Good moral character .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(b-1) Suitable habits .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(b-2) Suitable temperament .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(b-3) Suitable reputation .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(c-1) Physical health .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(c-2) Mental health .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(c-3) Emotional health .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(d) Willing to accept a foster child into the home .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(e) If providing care, meets qualifications for being a foster parent .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### Rule 203 Orientation

Attended orientation before completing and submitting the application ..... ☐ ☐ ☐

### Rule 204 Application submission

(1) Application completed, signed, and submitted within 30 days .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(2) In a 2-caregiver household, both caregivers signed the application .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### Rule 205 Records check

(1) The applicant provided all required signed releases at time of original .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(2) Provides signed releases by the next working day if another adult moves in .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### Rule 206 Foster home evaluation

	C	N	D
(1-a) Allows the agency reasonable access to the foster home .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1-b-1) Marital and family status and history .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1-b-2) Educational history and any special skills and interests .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1-b-3) Employment history and current financial status .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1-b-4) Physical, mental, and emotional health .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1-b-5) History of substance abuse .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1-b-6) Parenting skills and attitudes toward children .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1-b-7) Methods of discipline of children .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1-b-8) Adjustment and special needs of the applicant's own children .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1-b-9) Strengths and weaknesses .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1-b-10) Experiences with own parents and any history of out-of-home care .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1-b-11) Family's perception of foster care .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1-b-12) Reason for applying .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1-b-13) Experience in providing regulated care .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1-b-14) Attitude towards accepting a foster child .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1-b-15) Willingness to parent cross-racially or cross-culturally .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1-b-16) Capacity and disposition to give love and affection .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1-b-17) Capacity to provide guidance and to educate .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1-b-18) Willingness to work with a foster child's family .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1-b-19) Adequacy of the house, property, neighborhood, schools, and community .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1-b-20) Children preferred .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(c-1) Provided three references .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(c-2) Provided required medical statements .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### Rule 207 Subsequent evaluations

A foster parent:

(a-1) Allows access to the foster home for licensing, and .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(a-2) To the foster child for supervision .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(b) Provides any changes to information contained in the evaluations .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(c) Shares information on family functioning and interrelationships .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(d-1) Provides placement preferences .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(d-2) Identifies children that would not be accepted into placement by:			
(d-2-a) Characteristics .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(d-2-b) Age .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(d-2-c) Race .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(d-2-d) Ethnic background .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(d-2-e) Number .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**PART 3. THE FOSTER HOME****Rule 9301 Maintenance**

	C	N	D
(1) The foster home:			
(1-1) Is clean.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1-2) Safe.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1-3) In good repair.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(2) The foster home meets the needs of:			
(2-1) Each foster child and .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(2-2) Each member of the household.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Rule 9302 Heat, light, and ventilation**

(1) The foster home has adequate:			
(1-1) Heat .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1-2) Light .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1-3) Ventilation .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(2) If used for ventilation, screens are on:			
(2-1) Windows .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(2-2) Doors .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Rule 9303 Flame and heat-producing equipment: maintenance; inspection**

(1) The following are maintained in safe condition:			
(1-a) Furnace.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1-b) Water heater .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1-c) Fireplace .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1-d) Pipes .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1-e) Radiators.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1-f) Wood-burning stoves.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1-g) Other flame-producing or heat-producing equipment.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(2) Portable heating devices are not used in bedrooms.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Rule 9304 Smoke detectors**

(1) An approved smoke detector is installed and maintained as follows:			
(1-a) On each floor of the home, including the basement .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1-b) Between the sleeping area(s) and the rest of the home.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(2) An approved carbon monoxide detector is installed and maintained as recommended .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Rule 9305 Bathrooms: water supply; sewage disposal**

(1) The foster home has a minimum of:			
(1-1) 1 flush toilet.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1-2) 1 washbasin that has warm and cold running water.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1-3) 1 bathtub or shower that has warm and cold running water.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1-4) All in working order.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(2) Water temperature from accessible outlets does not exceed 120 degrees fahrenheit .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(3) Bathroom is accessible to a foster child requiring regular use of a wheelchair .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(4) The water supply is from an approved source .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(5) Sewage disposal is through a public system or in a manner that is approved.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Rule 9306 Bedrooms**

(1) Bedrooms comply with all of the following:			
(1-a-1) Allows for both rest and privacy .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1-a-2) Has access to adult supervision .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1-b) Has 40 square feet of floor space per person.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

(1-c) Has space for the storage of clothing and personal belongings .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1-d-1) Has a finished ceiling.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1-d-2) Floor-to-ceiling permanently affixed walls.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1-d-3) Finished flooring .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1-e) Has a latchable door that leads directly to a means of egress.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1-f-1) Has at least 1 outside window .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1-f-2) Is accessible to children and caregivers .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1-f-3) Can be readily opened from inside the room.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1-f-4) Is of sufficient size and design to allow for the evacuation .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(g) Does not contain:			
(1-g-1) Household heating equipment .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1-g-2) A water heater.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1-g-3) A clothes washer.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(1-g-4) A clothes dryer .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(2) None of the following is used as a bedroom:			
(2-a) A hall .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(2-b) A closet.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(2-c) A stairway .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(2-d) A garage.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(2-e) A shed .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(2-f) A detached building.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(2-g) A space accessible only by a ladder, folding stairway, or through a trapdoor.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(3) A foster parent shall ensure that all bedding and sleeping equipment comply with the following conditions:			
(a) All blankets shall be appropriate for the weather .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(b) All bedding and equipment shall be in good repair and shall be cleaned and sanitized before being used by another person .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(c) All bedding used by children shall be washed when soiled or weekly at a minimum .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(d) A clean pillow for children 2 years of age and older.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(e) Infants, birth to 12 months of age, shall rest or sleep alone in a crib or bassinet that meets the conditions of subdivision (f) of this rule .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(f) All cribs and bassinets shall be equipped with:			
(i) A firm, tight-fitting mattress with a waterproof, washable covering.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(ii) No loose, missing, or broken hardware or slats .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(iii) Not more than 2 3/8 inches between the slats.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(iv) No corner posts over 1/16 inches high.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(v) No cutout designs in the headboard or footboard.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(vi) A tightly fitted bottom sheet shall cover the mattress with no additional padding placed between the sheet and mattress .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(g) An infant's head shall remain uncovered during sleep.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(h) Soft objects, bumper pads, stuffed toys, quilts or comforters, and other objects that could smother a child shall not be placed with or under a sleeping infant .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(i) Blankets shall be tucked in along the sides and foot of the mattress and shall not come up higher than an infant's chest .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(j) Blankets shall not be draped over cribs or bassinets.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(k) Infant car seats, infant seats, infant swings, highchairs, playpens, waterbeds, adult beds, soft mattresses, sofas, beanbags or other soft surfaces are not approved sleeping equipment for children 24 months of age or younger.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(l) Children 24 months or younger who fall asleep in a space that is not approved for sleeping shall be moved to approved sleeping equipment appropriate for their size and age.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**PART 3. THE FOSTER HOME (Cnt'd)****Rule 9307 Exits**

- (1) Each floor level used by a family member has: **C N D**
- (1-1) 2 exits..... ☐ ☐ ☐
- (1-2) The exits are remote from each other..... ☐ ☐ ☐
- (1-3) 1 of the exits provides a direct, safe means of unobstructed travel to the outside..... ☐ ☐ ☐
- (2) A window used as a second exit complies with all of the following:
- (2-a) Is accessible to children and caregivers..... ☐ ☐ ☐
- (2-b) Can be opened from inside the room..... ☐ ☐ ☐
- (2-c) Is of a size and design to allow for the evacuation..... ☐ ☐ ☐
- (3) Occupancy above the second floor has:
- (3-1) 2 stairways to ground level..... ☐ ☐ ☐
- (3-2) 1 of which proves a direct means of egress to the outside at ground level..... ☐ ☐ ☐

**Rule 9308 Telephone**

- (1) An operating telephone is available in the foster home..... ☐ ☐ ☐
- (2) Emergency telephone numbers are within sight of the telephone..... ☐ ☐ ☐

**Rule 9309 Wheelchair access**

- The foster home is accessible is providing care to a foster child requiring regular use of a wheelchair..... ☐ ☐ ☐

**PART 4. FOSTER CARE****Rule 9401 Child capacity: living arrangement**

- (1) The maximum number of children is 8..... ☐ ☐ ☐
- (2) Not more than 2 children under 1 year of age receive care in the foster home..... ☐ ☐ ☐
- (3) Children birth to 24 months of age shall sleep alone in a crib, bassinet or toddler bed that is appropriate and sufficient for the child's length, size, and movement..... ☐ ☐ ☐
- (a) An infant shall be placed on his or her back for resting and sleeping..... ☐ ☐ ☐
- (b) An infant unable to roll from stomach to back, and from back to stomach, when found facedown, shall be placed on their backs..... ☐ ☐ ☐
- (c) An infant who can easily turn over from his or her back to his or her stomach shall be initially placed on his or her back, but allowed to adopt whatever position he or she prefers for sleep..... ☐ ☐ ☐
- (d) For an infant who cannot rest or sleep on her/his back, the foster parent shall have written instructions, signed by a physician, detailing an alternative safe sleep position and/or other special sleeping arrangements for the infant..... ☐ ☐ ☐
- (e) Foster parent shall maintain supervision and frequent monitoring of infant for signs of distress not exclusively via a baby monitor..... ☐ ☐ ☐
- (4) Nonambulatory children sleep in bedrooms that have a means of exiting at ground level..... ☐ ☐ ☐
- (5) A child does not share a bedroom with a non-parent adult unless:
- (5-1) The child and adult are siblings of the same sex..... ☐ ☐ ☐
- (5-2) The child is less than 1 year of age..... ☐ ☐ ☐
- (5-3) The child has a special medical need that requires adult attention..... ☐ ☐ ☐
- (6) Children, 3 years of age or older, do not share a bedroom with a parent..... ☐ ☐ ☐
- (7) Children of the opposite sex, more than 5 years of age, do not share a bedroom..... ☐ ☐ ☐
- (8) Each child shall sleep:

- (8-1) Alone in a bed..... ☐ ☐ ☐
- (8-2) With 1 other child of the same sex in a double bed..... ☐ ☐ ☐
- (9) Resting or sleeping areas shall have adequate lighting to allow the foster parent to assess children..... ☐ ☐ ☐

**Rule 9402 Child placement**

- (1) Each foster child falls within the approved placement specifications..... **C N D** ☐ ☐ ☐
- (2) The terms of the foster home license are followed..... ☐ ☐ ☐
- (3) Each foster child has been placed by:
- (3-1) The agency that certified the home..... ☐ ☐ ☐
- (3-2) Another agency with the prior approval of the agency that certified the home..... ☐ ☐ ☐

**Rule 9403 Foster parent duties**

Foster parents:

- (a) Cooperate with and assist in implementation of service plans..... ☐ ☐ ☐
- (b) Fully disclose foster child progress and problems..... ☐ ☐ ☐
- (c) Provide written notification 14 calendar days before a foster child is moved..... ☐ ☐ ☐
- (d-1) Maintain a copy of the following agency policy:
- (d-1-1) Behavior management..... ☐ ☐ ☐
- (d-1-2) Religion..... ☐ ☐ ☐
- (d-1-3) Mail..... ☐ ☐ ☐
- (d-1-4) Education..... ☐ ☐ ☐
- (d-1-5) Personal possessions, allowances, and money..... ☐ ☐ ☐
- (d-1-6) Clothing..... ☐ ☐ ☐
- (d-1-7) Emergencies..... ☐ ☐ ☐
- (d-1-8) Medical and dental care..... ☐ ☐ ☐
- (d-1-9) Substitute care..... ☐ ☐ ☐
- (d-1-10) Unusual incidents..... ☐ ☐ ☐
- (d-1-11) Hazardous materials..... ☐ ☐ ☐
- (d-2) Follow the agency's written policies and procedures..... ☐ ☐ ☐

**Rule 9404 Behavior management**

- (1) Each foster child's behavior management plan is followed..... ☐ ☐ ☐
- (2) Restraint, if used, is:
- (2-1) Reasonable..... ☐ ☐ ☐
- (2-2) For the allowed reasons..... ☐ ☐ ☐

**Rule 9405 Religion**

- Foster parents follow the agency's religion policy..... ☐ ☐ ☐

**Rule 9406 Mail**

- Foster children can send and receive mail in accordance with the agency's mail policy..... ☐ ☐ ☐

**Rule 9407 Education**

- Foster parents implement the education or training plan of each foster child..... ☐ ☐ ☐

**Rule 9408 Personal possessions, allowances and money**

- (1) Foster parents follow the agency's policy on personal possessions, allowances, and money..... ☐ ☐ ☐
- (2) A foster child's possessions are provided to the child if the child moves from the home..... ☐ ☐ ☐

**Rule 9409 Clothing**

- (1) Each foster child has sufficient, properly sized, and appropriate clothing..... ☐ ☐ ☐
- (2) Clothing provided to a foster child is:
- (2-1) The child's property..... ☐ ☐ ☐
- (2-2) Is provided to the child if the child moves from the home..... ☐ ☐ ☐

**PART 4. FOSTER CARE (Cnt'd)****Rule 9410 Emergencies**

- (1-1) Foster parents follow agency approved written emergency procedures for the following emergencies: **C N D**
- (1-2-a) Fire..... ☐ ☐ ☐
- (1-2-b) Tornado..... ☐ ☐ ☐
- (1-2-c) Serious accident or injury..... ☐ ☐ ☐
- (2) Prompt evacuation of a person who needs assistance..... ☐ ☐ ☐
- (3) Each member of the household and substitute care provider is familiar with the emergency and evacuation procedures..... ☐ ☐ ☐

**Rule 9411 Medical and dental care**

- (1) The prescribed health plan for each foster child is followed..... ☐ ☐ ☐
- (2) Foster parents follow approved protocols for medical care..... ☐ ☐ ☐
- (3) Medications are inaccessible to children unless medically necessary..... ☐ ☐ ☐
- (4) Prescription medication is given or applied as directed by a licensed physician..... ☐ ☐ ☐

**Rule 9412 Substitute care: agency notification**

- Foster parents follow the agency's substitute care policy..... ☐ ☐ ☐

**Rule 9413 Unusual incident notification**

- Foster parents follow the agency's unusual incident policy..... ☐ ☐ ☐

**Rule 9414 Hazardous materials**

- Foster parents follow the agency's hazardous materials policy..... ☐ ☐ ☐

**Rule 9415 Foster parent training**

- Foster parents attend training as required by the agency foster parent training plan..... ☐ ☐ ☐

**Rule 9416 Food and nutrition**

- (1) Foster parents provide for the nutritional needs of each foster child..... ☐ ☐ ☐
- (2) Meals are nutritious, well-balanced, and of sufficient quantity..... ☐ ☐ ☐
- (3) Special diets are provided as prescribed..... ☐ ☐ ☐
- (4) Foster children eat with the other members of the household..... ☐ ☐ ☐
- (5) Foster children eat the same meals as other members of the household..... ☐ ☐ ☐
- (6) Refrigeration is used for perishable foods..... ☐ ☐ ☐
- (7) Only pasteurized milk products are served to foster children..... ☐ ☐ ☐

**Rule 9417 Foster child tasks**

- Foster children perform only those routine tasks that are:
- (a) Within the child's ability..... ☐ ☐ ☐
- (b) Are reasonable..... ☐ ☐ ☐
- (c) Similar to those expected of other members of the household..... ☐ ☐ ☐

**Rule 9418 Recreation**

- Foster parents:
- (1-1) Provide a variety of indoor and outdoor recreational activities..... ☐ ☐ ☐
- (1-2) Encourage participation in activities..... ☐ ☐ ☐

**Rule 9419 Transportation**

- Transportation of members of the household is conducted as required by state law..... ☐ ☐ ☐

**PART 5. REPORTING and RECORD KEEPING****Rule 9501 Reporting suspected child abuse or neglect**

- (1) A report is made immediately if physical or sexual abuse or neglect is suspected..... **C N D** ☐ ☐ ☐
- (2) If the abuse or neglect occurred in the foster home, the report is made to:
- (2-a) The local county child protective services unit..... ☐ ☐ ☐
- (2-b) The agency..... ☐ ☐ ☐
- (2-c) A written report, as required by the agency is provided..... ☐ ☐ ☐

**Rule 9502 Reporting foster home changes**

A change in any of the following is reported by the next working day:

- (a) Employment status of a foster parent..... ☐ ☐ ☐
- (b) Serious illness, injury, or death of a member of the household..... ☐ ☐ ☐
- (c) Household composition..... ☐ ☐ ☐
- (d) Arrests and criminal convictions of a foster parent or member of the household..... ☐ ☐ ☐
- (e) Court-supervised parole or probation of a foster parent or member of the household..... ☐ ☐ ☐
- (f) Foster Parent or Member of the household admission to, or release from:
- (f-1) A correction facility..... ☐ ☐ ☐
- (f-2) A facility for the treatment of an emotional, mental or substance abuse problem..... ☐ ☐ ☐
- (g) Counseling, treatment, or therapy on an outpatient basis for an emotional, mental, or substance abuse problem of a foster parent or member of the household..... ☐ ☐ ☐

**Rule 9503 License application filing: agency notification**

- (1-1) Agency is notified after filing an application for adult foster care or child daycare..... ☐ ☐ ☐
- (1-2) Notification is made within 5 working days..... ☐ ☐ ☐

**Rule 9504 Change of residence: agency notification**

- (1-1) Agency is notified of any planned change of residence..... ☐ ☐ ☐
- (1-2) An application for licensure at the new address is submitted..... ☐ ☐ ☐
- (1-3) Application is submitted not less than 4 weeks before the move..... ☐ ☐ ☐

**Rule 9505 Confidentiality**

- (1-1) Information obtained, and records maintained is kept confidential..... ☐ ☐ ☐
- (1-2) Information is released only to a person authorized by the agency placing the child..... ☐ ☐ ☐
- (2) The requirements in subrule (1) of this rule shall not prohibit a foster parent from communicating with any person or organization that has a statutory privilege or any person representing the foster parent in a licensing or legal matter..... ☐ ☐ ☐

**Rule 9506 Record management**

- (1) A record for each foster child in the home is maintained..... ☐ ☐ ☐
- (2) The record contains all of the following:
- (2-a-1) Child's name..... ☐ ☐ ☐
- (2-a-2) Date of birth..... ☐ ☐ ☐
- (2-b) Any known history of abuse or neglect of the child..... ☐ ☐ ☐
- (2-c) All known emotional and psychological problems of the child..... ☐ ☐ ☐
- (2-d) All known behavioral problems of the child..... ☐ ☐ ☐
- (2-e) Circumstances necessitating placement of the child..... ☐ ☐ ☐
- (2-f) Any other known information to enable a stable, safe, and healthy environment..... ☐ ☐ ☐

